

## **Job Information**

**Title:** Senior Estimator

**Location:** Kellogg, Idaho (NASCO Corporate)

**Status:** Full Time

## **SUMMARY**

The Estimator is responsible for coordinating the efforts of the estimate(s) assigned through NASCO's business development processes, and is accountable for the overall outcome of the assigned estimates and for all project proposal pieces and exclusive negotiation pursuant to estimation duties and functions.

The individual effectively works within a dynamic team concept at NASCO, and executes duties while engaged in communication with architects, subcontractors, clients (mostly Federal Gov't.; e.g. US Army Corps of Engineers) and corporate office personnel and manages a variety of tasks simultaneously – with the goal of providing a fully reviewed, responsible, accurate, and on time estimate that results in acquisition and recognized profits.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Other duties may be assigned.

Review pre-solicitations and interpret design and construction requirements for: plans/specs/technical RFP objectives, optional and/or desired items, and award criteria to provide early input to optimize the business development process for selection of contracts to estimate and/or propose per NASCO's opportunity pipeline.

Supervise and participate in the project pricing strategy, assign tasks as appropriate, and participate in project implementation(handoff to operations after a successful notification as offeror), as required.

Oversee the preparation of the general conditions estimate in accordance with the RFP, the design intent, and NASCO guidelines.

Review cost planning assessment of project risks and opportunities including any design development and procurement.

Ensure that estimates incorporate the effects of construction phasing, schedule, RFP requirements, general conditions and any other relevant factors.

Ensure accuracy of all small business participation and percentages as required to complete subcontracting plan for each project.

Ensure all relevant reviews occur, including design progress reviews and relevant management review of estimates; ensure, in cooperation with other team members and the Operations Manager that the project cost plan and scope of work are fully aligned.

Understand local market conditions and maintain contact with suppliers, subcontractors and professional consultants.

Analyze subcontractor market coverage survey and incorporate into estimate and/or make recommendation to management.

## **Supervisory Responsibilities**

This position is responsible for all coordination, planning, and oversight efforts for assigned estimates. The position will supervise assigned junior estimators.

## **Preferred Qualifications**

### **Education and/or Experience**

Bachelor degree in Construction, Architecture, Business or related fields is highly desirable. Ten years' experience in supervising and/or providing Federal construction estimates; bid build, design build, turnkey – and/or a combination of the above. RS Means estimating experience, and estimating experience in the non-Federal marketplace is a plus.

Federal government contract experience including knowledge of both ID/IQ(Job Order Contracting (JOC), Simplified Acquisition Base Engineering Requirements (SABER)), and stand-alone vertical(bid build and design build).

High level of proficiency in MS Office applications. Expertise in multiple estimating processes including RS Means (line item estimating), take offs and Cost Estimating Methodologies and Software such as ISquareFoot, Primavera, Pulsar, etc.

Ability to articulate complex concepts and processes in writing. Proven ability to effectively research subject matter and develop solutions to fulfill customer requirements. Complete understanding and experience performing quantity takeoff surveys.

Experience working in a collaborative environment; ability to work well under tight deadlines. Effectively interact with wide range of personnel. Excellent interpersonal, verbal, written and communication skills.

### **Language Skills**

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations; write reports, business correspondence, and procedure manuals; and effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

### **Reasoning Ability**

Ability to define problems collects data, establish facts, and draw valid conclusions; and interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

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**Physical Demands** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk and talk or hear; frequently required to inspect the jobsite for safety compliance, including climbing ladders, using ropes, lanyards and body harnesses, to use hands to finger, handle, or feel; reach with hands and arms; climb or balance and stoop, kneel, crouch, or crawl and lift and/or move up to 25 pounds; occasionally required to sit. Specific vision abilities required by this job include color vision, peripheral vision, depth perception and ability to adjust focus.

**\*\*You must submit a NASCO job application to be considered an applicant. You can find and submit a job application by visiting our website at <http://www.nascousa.com/careers.html>. Please send completed application to [hr@nascousa.com](mailto:hr@nascousa.com).**

**NASCO is an Equal Employment/Affirmative Action Employer** and as such does not discriminate in any employment decision on the basis of race, gender, religion, national origin, age, disability or veteran's status.