

Job Information

Job Title: Director of Construction

Location: Nationwide, Corporate Headquarters (Kellogg, ID)

Status: Full Time

SUMMARY

Directs, administers, and coordinates NASCO construction activities from corporate to field/site level. Responsible for improving the efficiency of operations and maximizing revenue through process improvement and ensuring successful implementation of corporate construction initiatives. The Director of Construction will plan, manage, direct, oversee, assist, and perform activities related to the performance of existing and potential new contract activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Act as NASCO's resident Construction Expert.

Identify and qualify potential new business opportunities and present rationale to add potential opportunity candidates to the pipeline of new business opportunities.

Successfully manages the profit and loss of each field office assigned through monitoring of financial reports and project status reports. Mitigates losses and provides recommendations for enhancements that generate additional revenue to increase profits.

Disseminates and assigns tasks and goal objectives to the project sites and monitors progress.

Monitors and adopts construction and construction management innovations that improve the organization's capabilities.

Proactively identifies potential risk issues and establishes a preventative action plan to address them. Provides effective problem resolutions to facilitate faster improvements and improved working relationships between the client/customer and field team.

Fosters client relationships by periodically calling and visiting the project owners/representatives. Troubleshoots, negotiates and mediates client or subcontractor problems or complaints that arise at site level.

Develop new location phase in plans and related schedule and cost baselines based on pre-determined technical and managerial approaches and solutions.

Guides and informs executive management in the development, production status and possible shortfalls.

Evaluates the results of overall operations; regularly and systematically utilizing reports and various administrative tools. Creates and implements administrative tools and reports if necessary to obtain required information.

Directs the preparation of short-term and long-range plans based on broad corporate operational goals and growth objectives.

SUPERVISORY RESPONSIBILITIES

Lead 5-10 subordinate supervisors who supervise a total of 75 or more employees in the Construction Division. Is responsible for the overall direction, coordination, and evaluation of this unit. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

EDUCATION and/or EXPERIENCE

Bachelor's degree (B. S.) from four-year college or university in any Construction Management or similar field is required; ten to fifteen years related experience and/or training in planning, estimating, bidding, initiating and performing all phases and types of complex Federal Government and commercial construction contracts (SABER, JOC, MATOC, Task Orders) is mandatory. Equivalent education and experience will be considered.

Master's degree in Construction Management or similar field is desired as well as a competitive and "must win" attitude.

Intermediate computer skills required and a working knowledge of standard off the shelf software applications including Timberline, RS Means, E-4Clicks, Progen, or Pulsar estimating software and Microsoft Word, Project, and Excel.

Demonstrated ability to self-direct own actions in relation to established company goals, objectives, plans, and budgets.

LANGUAGE SKILLS

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, blueprints, scale drawings, schematics, and legal documents. Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk; sit; use hands to handle or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, color vision, depth perception, and ability to adjust focus.

****You must submit a NASCO job application to be considered an applicant. You can find and submit a job application by visiting our website at**

<http://www.nascousa.com/careers.html>. Please send completed application to hr@nascousa.com.

NASCO is an Equal Employment/Affirmative Action Employer and as such does not discriminate in any employment decision on the basis of race, gender, religion, national origin, age, disability, or veteran's status.